

**Cooperation Agreement**

**cmv1a – black1, group 4**

**This document contains the following information:**

* **Contact Information**
* **Gerneral Rules**
* **Signatures**

**Contact information**

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**As a member of the group I agree to the following conditions listed below, until such time that the task is completed.**

General rules

* *Treat all the members of the group and their opinions with respect.* ***(3pt)***
* *Communicate clearly and effectively.* ***(2pt)***
* *All the communicated appointments will be attended by all members of the group* ***(2pt)***
* *Whenever a group member can't attend a meeting due sickness it has to have mentioned at least one day before the meeting takes place. Otherwise before the appointment has been made.****(1pt)***
* *The project is done as a team, so every member is regarded as an equal. Decisions within the group pertaining to any issue are decided upon in a democratic fashion.*
* *Should members of the group be faced with any situations which are not covered in this contract, then there will be a vote. When the majority of the group approves of the rule about the new situation it will be accepted.*
* *Whenever a members breaks one of these rules, the group will decide in democratic fashion what the penalty will be.* ***(the max amount of points that the penalty can be is next to the rules.)***
* *Whenever a member reaches 6 penalty points the group can decide in democratic fashion to kick the member out of the group.*
* *Each time a penalty will be in order the team member has to be notified within 3 days, otherwise the penalty will not count.*
* **signatures**